



Farm Manager, Garden of Health inc. Food Bank Hatfield Farm Job Description

Full-Time – 40 hours per week

Location: 500 Fairgrounds Rd, Hatfield PA

Reports to: Chief Operating Officer

Salary: \$46,000

ABOUT GARDEN OF HEALTH FOOD BANK

Garden of Health believes that everyone should have access to healthy food no matter what their income level. Since 2015 we have worked hard to remove barriers for individuals who are food insecure to access healthy food. The organization distributes healthy food including shelf stable, special dietary foods and fresh produce to over 65 agencies in Bucks and Montgomery Counties. We have been growing vegetables since 2015 and in 2023 increased and started developing and farming 7.5 acres that were donated by Hatfield Township. Our new farm is not only for growing fresh produce to help feed food insecure individuals and families, but it is also a place for people to come together as a community to volunteer and learn about our organization We envision our farm to be a place of inclusion, where everyone who wants to volunteer can regardless of their abilities.

POSITION SUMMARY

The farm manager is responsible for the growth, maintenance and volunteer management at our Hatfield Farm and will report to our Chief Operating Officer. The job responsibilities are as follows:

- We are looking for a leader who will help us create a farm that not only produces food but also helps us be good stewards of the land and is a welcoming organized space for volunteers and visitors.
- Maintaining – seeding, weeding, watering, harvesting etc.
- Create and implement a crop plan to meet the goals of the farm. Our goal is to grow on about 3-acres this year and increase each year to the full 7.5 acres.
- Manage and coordinate volunteers at the farm.
- Create a list of jobs each day and delegate responsibilities to volunteers
- Build relationships with our donors and volunteers – this includes scheduling individual and group volunteers. (this can be part of the interview process)
- Send out thank you emails to the volunteers within 24 hours of their service.
- Keep track of volunteer hours to be reported to the board monthly.
- Create and manage a budget for the farm
- (this is a duplicate see second bullet point above).
- Help with fundraising for the farm
- Implement soil fertility, pest and weed control plans
- Maintain site infrastructure and equipment
- Keep accurate farm records

- Assist with social media by providing pictures and video for our marketing team to post
- Can lift 50+ pounds

You are a good fit if you

- Have managed or worked on a farm for at least three (3) seasons
 - Have collaborative relationship building skills
 - Are committed to equity, inclusion and diversity
 - Are interested in the connection between sustainable agriculture, nutrition, food access and health equity
 - Have or can acquire PA Criminal and Pa Child Abuse clearances
 - Are able to work around farm equipment (2-wheel tractor), farm tools such as shovels, wheelbarrows, and rakes, work outside in all kinds of weather and can lift up to 50 pounds
 - Are experienced in working with diverse ages and populations.
- Benefits/Perks Access to fresh vegetables
 - Garden of Health Cell phone for work use
 - Garden of Health Tablet/Laptop

Garden of Health Food Bank is an equal opportunity employer committed to providing a safe and supportive work environment for employees. Please submit your resume and cover letter to Carol Bauer at info@gardenofhealthinc.org.